

Lakewood City Schools

DLT Protocol

Date: January 21, 2015
8:15-11:30 Garfield Middle School, LRC

Facilitator: Pam Griebel

Timekeeper: Brenda Budzar

Recorder: Sandy Kozelka

Other:

Participants:

Objective: Monitor and provide feedback to BLTs.
Provide support for standards based instruction
TBT Survey Review

Agenda:

- I. Agenda preview and norms - Lisa W. (5)
 - Review Rules of Engagement (also posted on trifold board)
 - Reviewed events of the day-feedback to BLT by going through all the steps of the process
- II. DLT Steering Update Pam (20)
 - Working on creating a tiny url to make sure that the meetings are online
 - Differentiation
 - Forms vs. Deep Discussion-evolution of the TBT Process
 - Feedback from yes/no to impact on student learning
- III. Monitor and provide feedback to BLTs (Steps 1 and 2) (45)
 - [-BLT protocols](#)
 - directions given for use of google form and survey to compile [results](#)
 - -What are our district priorities and action steps
- IV. Steps 3 and 4 - Pam and Christie (20)

The portion at the bottom of the agenda form was facilitated and completed by Christie and Pam.

 - student achievement
 - strategies
 - supports
- V. Break (10)
- VI. Data Pam (45)

TBT Survey Data-Jigsaw
- VII. Committee Updates (20)

Math Study-Pam

 - December start K-12, examining HS first, then MS, then elementary

- Courses of study audit, finding more materials

Gifted Committee-Pam

Calendar Committee-Lisa SG/Roxann

- Goes to BOE to be approved beginning of March (Most votes for Option A- Aug. 17th)

PARCC Update - Pam and Christie

- February 2 (Administrative Team will be going to gather information and information will be communicated)

Tech Committee-Joe

- All Middle School Teachers- MacBook Air
- Both Middle Schools- 200 ChromeBooks per Building
- Middle School looking at 1:1
- High School Exploring BYOD
- Elementary Technology Schedule made for testing

OTES Committee-Pam

- OTES Matrix now has a point value attached to get final rating
- Looked at forms as far as Shared Attribution and SLOs

Resident Educator-Pam

- Looking to restructure the program- checking into funding
- No final decisions have been made

VIII. [SOSS](#)

Next meetings:

DLT Steering: February 4, 2015

DLT: March 18, 2015- Harding

Summarized Strengths	Summarized Obstacles
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<p>LHS is asking good questions about linkage between TBT and SLOs</p> <p>Clear student expectations via unpacking the standards and use of close reading. “some students pulled direct quotations from the text to support their points”</p>	<p>Priority and action steps were not linked to analysis in step 2 (TBT feedback form may be at fault).</p> <p>Instructional strategies and evidence of student learning are not evident</p> <p>Lack of specificity</p>
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Step 3: Actions	Step 4: Implementation
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Priority	Action	Implementation	Monitoring	Communication
Specificity of instructional strategies and priorities.	<p>DLT steering to review form used by BLT to give feedback to TBTs</p> <p>Consider using SLO assessment data as TBT data (formatives along the way to assess progress toward “year long” SLOs)</p>	DLT steering will begin initial discussion on reworking feedback process/form to TBTs	via DLT	DLT steering will communicate to DLT who will bring info back to BLT

Step 5: Collect and chart post data

Westshore and Harding dropping; Universal annotation discussed at principal meeting; decision not go universal at this point; questions can and have been answered by Pam and Coordinators at BLT meetings	
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Process Evaluation

Process Strengths/Successes	Process Obstacles/Challenges	Supports Needed

Parking Lot (What other issues need to be addressed at a later date?)

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Meeting Evaluation

Strengths	Obstacles	Stategies/Supports