LAKEWOOD, OHIO 2022-2023 SCHOOL CALENDAR WITH PAYROLL DATES		10 MONTH FULL-TIME CALENDAR START/END DATES FOR 222 178 SCHOOL DAYS 1 NON-INSTRUCTION 15 EXTRA DAYS 7 HOLIDAY 5 PROFESSIONAL 206
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	25TH: 222 DAY SEC REPORT (5 DAYS 222) 1ST: 10 MO SEC REPORT	PAY DAY () TIMESHEETS DUE IN PAYROLL
14 15 16 17 18 19 20 21 (22) 23 24 25 26 27 28 29 30 31 <u>SEPTEMBER</u> <u>S M I W I F S</u>	15TH: PROFESSIONAL DAY 16TH: START OF ACADEMIC YEA 23 DAYS	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
Image: Image of the system Image of the system Image of the system Image of the system 4 H 6 7 8 9 10 11 12 13 14 15 16 17 18 (19) 20 21 22 23 24 25 26 27 28 29 30	5TH: LABOR DAY 16TH: FIRST PAY 22-23 S.Y. 21 + 1 = 22 DAYS	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	14TH: NEOEA DAY	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	20 DAYS 4TH & 7TH:ELEM/M.S. CONF	(1) 2 3 4 5 6 7 8 9 10 11 12 13 29TH: MEMORIAL DAY 14 (15) 16 17 18 19 20 31ST: LAST DAY STUDENTS 21 22 23 24 25 (26) 27 28 H 30 31 22 + 1 = 23 DAYS
6 7 8 9 10 (11) 12 13 14 15 16 17 18 19 20 21 22 23 H * 26 27 (28) 29 30	8TH: PROFESSIONAL DAY 23RD: NON-INSTRUCTION DAY 24TH-25TH: THANKSGIVING VAC. 20 + 1 = 21 DAYS 20 + 2* = 22 DAYS	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
<u>S</u> <u>M</u> <u>T</u> <u>W</u> <u>T</u> <u>F</u> <u>S</u> 1 2 3 4 5 6 7 8 9 10 11 (12) 13 14 15 16 17 18 40 40 42 24 25 H 27 26 29 90 31	16TH: PROFESSIONAL DAY 12/19/22 -01/02/23 (INCLUSIVE) WINTER BREAK 26TH: CHRISTMAS DAY HOLIDAY 12 + 1 = 13 DAYS	18 H 20 21 22 23 24 22ND: LAST DAY 222 SEC 25 (26) 27 28 29 30 6 DAYS (15 + 1 = 16 DAYS 222 SEC) \underline{JULY} \underline{S} \underline{M} \underline{T} \underline{F} \underline{S} $\underline{1}$ 2 2 4 5 6 $\overline{1}$ 2
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	2ND: NEW YEAR'S DAY HOLIDAY 3RD: SCHOOL REOPENS 16TH: M.L.K. DAY	2 3 4 5 6 7 8 9 (10) 11 12 13 14 15 16 17 18 19 20 21 22 23 (24) 25 26 27 28 29 30 31 <u>AUGUST</u>
$\begin{array}{cccc} 29 & 30 & 31 \\ \hline \\ \underline{S} & \underline{M} & \underline{I} & \underline{W} & \underline{I} & \underline{E} & \underline{S} \\ 1 & 2 & \underline{3} & 4 \\ \hline \\ 5 & (0) & \overline{A} & 0 & 0 \end{array}$	20 + 2 = 22 DAYS	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
5 (6) 7 8 9 10 11 12 13 14 15 16 (17) 18 19 H 21 22 23 24 25 26 27 28	17TH: PROFESSIONAL DAY 20TH: PRESIDENT'S DAY 19 + 1 = 20 DAYS	$\frac{\text{SEPTEMBER}}{\text{S} \text{M} \text{I} \text{W} \text{I} \frac{\text{E}}{1} \text{S}}{1} 2 1 \text{ST: LAST PAY 22-23 S.Y.}$

Timesheets reflect a two week time span through the previous check date. Timesheets are for the recording of hours/days worked and the documentation of hours/days absent from work. Hourly personnel are paid two weeks behind.

If the timesheet due date falls on a Monday then timesheets are due by 12 noon. If the timesheet due date falls on a Friday then timesheets are due by 5:00 p.m.