

Grant Elementary PTA – Request for Funds

Staff & Teacher Use Only

Any requests for funds above budgeted amounts must be voted on by the board of the Grant PTA. In order to help the PTA and the office track these requests, please complete this form. Completed forms should be sent to GrantPTALakewood@gmail.com & Mrs. Turner.

Staff/Teacher Name:

Today's Date:

Amount Requested:

Date Funds Needed:

Brief description of how funds will be used:

PTA/Office Use

Date Received:

Vote Date/Next Meeting:

Check # Issued: